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TEXAS LEGISLATIVE COUNCIL

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**Supplemental Letter for FY 2016
Annual HUB Report Agency Number - 103**

Texas Legislative Council remains fully committed to its good faith effort to assist historically underutilized businesses (HUBs) in receiving equal economic opportunities. We do this by executing contracts that meet our objectives and those of our HUB suppliers. Additionally, to promote business with HUBs, our agency has undertaken the following initiatives in FY16:

- To date TLC has spent \$3,964,222.70 (41.15% of total purchases of \$9,634,557.88) with HUB vendors in FY16. TLC ranked #1 in the fiscal year 2016 semiannual HUB report with the top 25 agencies spending more than \$5 million with the largest percentage spent with HUBs. TLC's HUB percentage of expenditure for that report was 48.88%.
- TLC maintained HUB-related information and upcoming HUB event links on our agency's web page.
- TLC attended six HUB discussion work group and HDW subcommittee meetings (Oct. 29, Nov. 6, Dec. 4, Feb. 12, Jun. 24, and Aug. 23) composed of state agency HUB coordinators and purchasers who meet periodically to share information and provide proactive feedback to the Texas Procurement and Support Services Division of the CPA.
- TLC participated at the following events during FY16:
 - 2015 Small, Minority, Women and Veterans Business Owners (SMWVBE) Bexar County Contracting Conference at the Freeman Expo Hall in San Antonio, Texas, as an exhibitor on December 9, 2015.
 - 2016 Procurement Connection Seminar & Expo (PCSE) at the Ford Park Event Center in Beaumont, Texas, as an exhibitor on February 18, 2016.
 - 2016 "Marketing for Success" Interagency HUB Forum at the JJ Pickle Research Center in Austin as an exhibitor on April 7, 2016.
 - Senator West's Doing Business Texas Style Spot Bid Fair in Irving, Texas, as an exhibitor on May 9 and 10, 2016. At the conclusion of this event, TLC awarded \$29,193.45 in contracts. The council received a Certificate of Appreciation from Senator West for being recognized as one of the top state agencies participating at last year's Access Spot Bid Fair in 2015.
 - DIR Connect Technology Expo event on May 25, 2016, as an attendee at the Palmer Events Center in Austin. This event provided the Texas Legislative Council an opportunity to visit HUB vendors.
 - 2016 Operation C.R.E.W. Vendor Fair at the Bob Bullock Texas State History Museum in Austin as an exhibitor on August 18, 2016.
 - 2016 Procurement Connection Seminar and EXPO in Austin as an exhibitor on August 24, 2016.

The Texas Legislative Council supports the State of Texas HUB program and will continue work to keep HUB participation a priority. Should you have any questions regarding the agency's good faith efforts, please contact our HUB Coordinators, Ms. Melissa De Tarr and Mr. Craig O'Brien, or our CFO, Mr. Mathew Richardson, at (512) 463-1155.

Sincerely,

Jeff Archer
Executive Director